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Approved For Release 2004/04/12 : CIA-RDP79M0098A000300030004-2

64-4456

22 June 1964

MEMORANDUM FOR: Chairman, United States Intelligence Board  
SUBJECT : CODIB Membership

1. This memorandum in paragraph 5 calls for action by the USIB regarding CIA participation in the affairs of the Board's Committee on Documentation (CODIB).

BACKGROUND

2. Since CODIB's organization in April 1958 as a standing committee of the Board's predecessor body, the CIA member has also been chairman. This is in accordance with para. 1(a) of DCID 1/4, the Committee's charter.

DISCUSSION

*not a CIA component.*

3. In recent years the scope of CODIB's activity has grown, as has the number of components within CIA engaged in activities of direct interest to the Committee. In earlier years there was, for example, no NPIC and no Office of Computer Services. As Chairman, CODIB, I believe it would serve a useful purpose to parallel the pattern of USIB [and some of the other USIB committees (e.g., Watch, COMOR, and SIGINT)], by designating a CIA member to serve in addition to the Chairman.

4. I have discussed this with Mr. Bross who concurs, and also aired the matter with CODIB members at our June 18 meeting without incurring any opposition.

RECOMMENDATION

5. I recommend that USIB approve in principle the designation of a CIA member on CODIB, and amend DCID 1/4 by deleting para. 1(a) and substituting therefor the following text:

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The Committee on Documentation (CODIB) shall be composed of a representative of each USIB member and a chairman who will be designated by the Director of Central Intelligence in consultation with the USIB. Other departments and agencies may be invited by the Committee to participate as appropriate.



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PAUL A. BOREL  
Chairman  
USIB Committee on Documentation

cc: D/DCI/NIPE  
Executive Secretary, USIB  
Secretary, CODIB

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**CENTRAL INTELLIGENCE AGENCY  
OFFICIAL ROUTING SLIP**

| TO          | NAME AND ADDRESS | DATE           | INITIALS |
|-------------|------------------|----------------|----------|
| 1           | EA/DCI           | 6/30/64        |          |
| 2           | Chairman, USIB   |                |          |
| 3           | ExSec/USIB       |                |          |
| 4           |                  |                |          |
| 5           |                  |                |          |
| 6           |                  |                |          |
| ACTION      | DIRECT REPLY     | PREPARE REPLY  |          |
| APPROVAL    | DISPATCH         | RECOMMENDATION |          |
| COMMENT     | FILE             | RETURN         |          |
| CONCURRENCE | INFORMATION      | SIGNATURE      |          |

**Remarks:**

1. The attached recommendation by Mr. Borel for changing the membership of the Committee on Documentation to provide for a chairman designated by the DCI, separate from the CIA member, has the concurrence of the DDCI and Acting DD/I.
2. If you approve, I will circulate the attached memorandum for vote slip concurrence by the other members of USIB.

Approve:

John A. McCone  
Chairman, USIB

Date

| HERE TO RETURN TO SENDER |              |        |
|--------------------------|--------------|--------|
| ADDRESS AND PHONE NO.    | DATE         |        |
| ExSec/USIB               | 24 June      |        |
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MEMORANDUM FOR: [REDACTED]

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*This*  
Why the particular committee at this  
particular time? Are there others which  
should be reconstituted? Who would be the new  
chairman?

DCI is more interested in Agency's  
establishing a model processing system than  
in community aspects.

[REDACTED]  
W. Elder

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30 June 64

—  
(DATE)

FORM NO. 101 REPLACES FORM 10-101  
1 AUG 54 WHICH MAY BE USED.

(47)

8 SEP 1959

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DCID No. 1/4  
(New Series)

## DIRECTOR OF CENTRAL INTELLIGENCE DIRECTIVE NO. 1/4<sup>1</sup>

### COMMITTEE ON DOCUMENTATION (CODIB)

(Effective 26 June 1959)

Pursuant to paragraphs 3b(2) and 6a(3), NSCID No. 1, and to facilitate continuing interchange and maximum community utilization of intelligence, intelligence information and other information which has utility for intelligence purposes, a standing committee of the United States Intelligence Board on documentation<sup>2</sup> is hereby established.

#### 1. Composition and Organization

(a) The committee shall be known as the Intelligence Board Committee on Documentation (CODIB) and shall include representatives of the Intelligence Board agencies. Other agencies of the Government may be invited by the committee to participate as appropriate. Representatives shall be authorized to speak for their respective agencies on matters related to the committee's functions. The CIA member will chair the committee, and CIA will provide the secretariat.

(b) The committee may at its discretion organize subcommittees to assist it in discharging its responsibilities. Membership on subcommittees need not be limited to member agencies of the committee but may be extended by association under the provisions of NSCID No. 1, para. 2, footnote.

#### 2. Mission

The mission of the committee shall be to promote means by which the intelligence community can make optimal use of information of intelligence value however recorded.

#### 3. Functions

- (a) To recommend policy to the Intelligence Board in the field of documentation.
- (b) To conduct surveys required to support the mission of the committee, subject to agreement by departments and agencies concerned.
- (c) To coordinate the development of compatible systems for documentation and the processing of information.
- (d) To review the operation of reference services of common concern.
- (e) To exchange information within the intelligence community on the solution of documentation problems, including studies, researches, contracts, proposed agreements and actions, publications, seminars, and demonstrations.

<sup>1</sup> This Directive supersedes DCID No. 1/4 (New Series), dated 21 April 1958.

<sup>2</sup> Documentation is defined as the group of techniques necessary for the orderly presentation, organization and communication of recorded specialized knowledge, in order to give maximum accessibility and utility to the information contained.

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- (f) To monitor interagency agreements in the field of the committee's responsibility.
- (g) To assist member agencies in solving problems arising from programs or projects under way and of mutual interest.
- (h) To coordinate selected documentation activities with foreign intelligence services with which the interchange of information has been authorized by the Intelligence Board.

**4. Reports**

The committee will report to the Intelligence Board annually and as directed, and may also submit special reports on its own initiative.

**ALLEN W. DULLES**  
Director of Central Intelligence

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